

Revision Checklist

Step 1 While Writing Draft

- Keep track of questions/concerns/nags while writing.
- When done with entire first draft, go back and fix nags.

Step 2 Printout and Read Through

- Take more notes.
- Fix obvious problems.
- Read for overuse of "it" and pronoun confusion. (Do you go too long without using characters' names?)
- Double check first and last sentences in all scenes for punch.
- Make note of words or phrases you've overused. (mine change with each book)

Step 3 Computer Search.

Look for overused words and eliminate if possible:

- Whatever word or phrase you noted on last read through.
- Felt
- Even
- More
- Up
- Down
- In
- Out
- Over
- Finally
- Suddenly
- That
- Almost
- Seem

Step 4 Read AGAIN!!

- Sort scenes by POV character and read those scenes in order.
- Fix any inconsistencies of character and make sure character ARC goes as you intended.